

Checklist for Teachers & Education Professionals



You Can Claim:

- ☐ Self-education (only if directly related to current role – not career upgrades)
- ☐ Home office costs (equipment depreciation, phone, internet, power)
- ☐ Tech gear (laptops, printers, tablets – depreciate if over \$300)
- ☐ Car travel:
 - Between separate jobs on the same day
 - To alternate worksites (e.g., different schools)
 - Only from home if carrying bulky gear (e.g., 20 kg+ of sports equipment, no storage available)
- ☐ Phone & internet (portion related to work use)
- ☐ Excursions & camps (if paid out of pocket and required for work)
- ☐ First aid, conferences & seminars (work-related)
- ☐ Protective gear (sunhats, sunnies, sunscreen used on duty)
- ☐ Teaching aids & professional publications
- ☐ Union or professional association fees

You Cannot Claim:

- ☐ Study for a new role (e.g., moving from aide to teacher)
- ☐ Rent, mortgage, or home insurance
- ☐ Daily home-to-work travel (no matter how far or early)
- ☐ Gifts for students (sweet, but not deductible)
- ☐ Paying for students' expenses (books, meals, etc.)
- ☐ Doctor visits
- ☐ Uber eats

Record-Keeping Essentials:

- ☐ Save receipts, invoices, and bank statements
- ☐ Maintain a logbook or diary of work-related car travel (when, where, why)
- ☐ Digital copies are A-OK — just make sure details are readable



Book your FREE consultation today
and avoid last-minute tax stress.

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